

**MINUTES OF A REGULAR MEETING FOR  
THE BOARD OF COMMISSIONERS  
OF THE HOUSING AUTHORITY OF THE CITY OF BRIDGETON  
HELD ON DECEMBER 13, 2012**

A regular meeting of the Commissioners of the Housing Authority of the City of Bridgeton was held on Thursday December 13, 2012 in the Conference Room at 429 Oakview Heights on West Vine Street in Bridgeton New Jersey.

The meeting was called to order by Attorney Robert Pryor at 5:00 PM and upon roll call, those present were: Commissioner Lugardo-Hemple, Commissioner Leek, Commissioner Cortes and Commissioner MacFarland. Also present were Executive Director Joanne Sbrana and Assistant Executive Director James Howell. Commissioner Santiago joined the meeting in-progress.

There was a correction needed to be made to the minutes from November 29, 2012: Commissioners Cortes and MacFarland's names should have been included as those present. Commissioner Lugardo-Hemple moved that the minutes of the November 29, 2012 meeting be approved with corrections and Commissioner MacFarland seconded the motion and upon an oral vote, the motion was approved unanimously

**Report of Secretary/Treasurer**

Director Sbrana presented financial reports to the Board. Amp 1 (Maplewood) generated 66,797 of operating income and cost \$72,094 in expenses for the month. AMP 2 (Senior Sites) generated \$144,172 in operating income and cost \$129,152 in expenses. AMP 3 (HOPE 6) pulled in \$37,962 through subsidy which was transferred to HOPE 6. Central Office generated \$42,998 and cost \$35,240 in expenses. Section 8 generated \$10,082 and cost \$10,378 in expenses. A motion to accept the financial reports and to pay the monthly bills was made by Commissioner MacFarland and seconded by Commissioner Cortes. The motion was unanimously approved.

The Board was presented with Resolution 1226 which would authorize the adoption of the State Budget. Commissioner Leek made a motion to pass the resolution which was seconded by Commissioner Cortes.

The Board was presented with Resolution 1227 which designated a tree trimming firm to contract with the Housing Authority. Bids were received from three bidders: Arbortech (\$16,900), GWP Enterprises (\$48,799) and Perna Construction (\$46,050). Arbortech was chosen as they provided the best price and the Authority has had positive experience with them in the past.

### **Committee Reports**

Drug Elimination – Commissioner Cortes offered to volunteer as coordinator for the After School program at Maplewood Garden. She has suggested doing a survey of the residents and will register neighborhood children. She also asked about the United Way Education Grant. An application has been put in with the intention of funding the After School Program. There has been no word of the status of the application yet.

Procurement – Commissioner Lugardo-Hemple has switched to the Chair of the Personnel Committee.

With no more Committee Reports, Commissioner Lugardo-Hemple motioned that the meeting be opened to the public and Commissioner Cortes seconded. The meeting was opened to the public after a unanimous oral vote.

### **Public Portion**

Bernadette Vincent of 297 Oakview Heights and Maxine Carpenter of 422 Oakview Heights spoke regarding their wishing that Susan Brown was not leaving. Chairperson Santiago pointed out that Brown resigned by her own choice. June Leek also explained that Brown was asked to return and decided to leave of her own accord.

Mike Abbott blamed the Housing Authority for Susan Brown leaving and says a “morale” survey should be taken.

### **Unfinished Business**

Sprinkler bids discussed at previous meeting will be re-bid by the Authority.

**New Business**

There was no new business. With no new business, the Board adjourned to Executive Session at 6:07 PM