

**MINUTES OF A SCHEDULED MEETING FOR
THE BOARD OF COMMISSIONERS
OF THE HOUSING AUTHORITY OF THE CITY OF BRIDGETON
HELD ON DECEMBER 18, 2014**

A meeting of the Commissioners of the Housing Authority of the City of Bridgeton was held on Thursday December 18, 2014 in the Conference Room at 429 Oakview Heights on West Vine Street in Bridgeton New Jersey.

The meeting was called to order by Chairperson Santiago at 5:00 PM and upon roll call, those present were: Chairperson Santiago, Commissioner Williams, Commissioner Leek, Commissioner Cortes, Commissioner MacFarland and Commissioner Thomas. Also present were Executive Director Joanne Sbrana, Assistant Executive Director James Howell and Attorney Robert Pryor.

A motion was made by Commissioner Lugardo-Hemple to approve the minutes from the October 23 meeting and the motion was seconded by Commissioner Williams. The minutes were approved unanimously via an oral vote.

Report of Secretary/Treasurer

Director Sbrana presented the monthly financial report to the Board. Amp 1 (Maplewood) generated \$71,731 of operating income and cost \$66,878 in expenses for the month. AMP 2 (Senior Sites) generated \$126,317 in operating income and cost \$112,801 in expenses. Central Office generated \$33,466 and cost \$24,730 in expenses. Section 8 generated \$9,878 and cost \$9,610 in operation costs. A check detail of expenses for the current month was presented to the Board before the meeting. A motion to accept the financial reports and pay bills for the current month was made by Commissioner Williams and seconded by Commissioner Thomas. The motion was unanimously approved.

The Board was presented with Resolution Number 1420 which approved the Authority extending its contract for tree maintenance services with Arbor Tech tree service company for an additional two years. Services would continue the same as the original contract signed with the company in January 2013. Commissioner Thomas moved that the resolution be approved and Commissioner Lugardo-Hemple seconded. The resolution passed unanimously.

The Board was presented with Resolution Number 1421 which authorizes the Authority to enter into a cleaning contract with DJ's Cleaning and Maintenance. The Authority received four sealed bids which were opened publicly on December 12. DJ's submitted the lowest qualified and responsible bid. The firm A&S Enterprises had submitted a bid for slightly less but failed to provide insurance information. Commissioner Thomas moved that the resolution be approved and Commissioner Leek seconded. The resolution was passed unanimously.

The Board was presented with Resolution Number 1422 which authorized the appointment of James Howell as the Authority's Fund Commissioner to NJ Joint Insurance Fund. Howell would generally serve as the Authority's contact with the JIF. Commissioner Lugardo-Hemple moved that the resolution be approved. Commissioner Thomas seconded. The resolution passed after a unanimous vote.

Committee Reports

There were no committee reports.

Public Portion

There were no members of the public present.

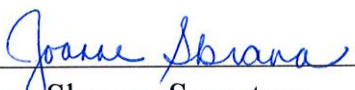
Unfinished Business

There was no unfinished business to discuss.

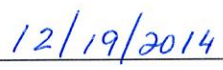
New Business

Mr. Pryor presented a trespass policy to the Board. The policy was distributed to all members for review. The policy will be discussed and voted upon at the next meeting.

With no further business to discuss, Commissioner Thomas moved that the meeting be adjourned. Commissioner Leek seconded the motion. The meeting adjourned at 5:18 PM.



Joanne Sbrana, Secretary



Date