

**MINUTES OF A SCHEDULED MEETING FOR  
THE BOARD OF COMMISSIONERS  
OF THE HOUSING AUTHORITY OF THE CITY OF BRIDGETON  
HELD ON JULY 16, 2015**

A meeting of the Commissioners of the Housing Authority of the City of Bridgeton was held on Thursday July 16, 2015, 2015 in the Conference Room at 429 Oakview Heights on West Vine Street in Bridgeton New Jersey.

The meeting was called to order by Vice-Chairperson Thomas at 5:00 PM and upon roll call, those present were: Vice-Chairperson Thomas, Commissioner Leek, Commissioner Lugardo-Hemple, Commissioner Williams and Commissioner MacFarland. Also present were Executive Director Joanne Sbrana, Assistant Executive Director James Howell and Attorney Robert Pryor.

A motion was made by Commissioner Lugardo-Hemple to approve the minutes from the June 25, 2015 meeting and the motion was seconded by Commissioner Leek. The minutes were approved unanimously via an oral vote.

**Report of Secretary/Treasurer**

Director Sbrana presented financial reports to the Board. Amp 1 (Maplewood) generated \$86,620 of operating income and cost \$56,169 in expenses for the month. AMP 2 (Senior Sites) generated \$141,429 in operating income and cost \$120,375 in expenses. AMP 3 (HOPE 6) pulled in \$33,414 through subsidy which was transferred to HOPE 6 with the Authority receiving 10% for administration. Central Office generated \$34,543 and cost \$30,187 in expenses. Section 8 generated \$10,321 and cost \$9,094 in expenses. A check detail of expenses from the previous month was presented to the Board before the meeting opened. A motion to accept the financial reports was made by Commissioner Williams and seconded by Commissioner Lugardo-Hemple. The motion was unanimously approved.

The Board was presented with Resolution Number 1514 which approved the budget for fiscal year ending 9/30/2016. Director Sbrana gave an overview of the combined budget and the Commissioners were able to review it. A motion to accept the resolution was made by Commissioner Williams which was seconded by Commissioner Leek. Upon voting, Resolution 1514 unanimously passed.

### **Committee Reports**

There were no Committee Reports.

### **Public Portion**

No members of the public were present and thus there was no public portion.

### **Unfinished Business**

There was some discussion regarding children on bicycles that were seen at Oakview during a previous meeting. Director Sbrana explained that the guardians of those children were contacted in person and told that the children were not allowed to ride bikes throughout the site and that they must be supervised when outside. Letters were also sent to each.

### **New Business**

With no further business to discuss, Commissioner Lugardo-Hemple moved that the meeting be adjourned. Commissioner Leek seconded the motion. The meeting was adjourned at 5:18 PM.

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Joanne Sbrana, Secretary

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Date