

**MINUTES OF A SCHEDULED MEETING FOR  
THE BOARD OF COMMISSIONERS  
OF THE HOUSING AUTHORITY OF THE CITY OF BRIDGETON  
HELD ON JANUARY 28, 2016**

A meeting of the Commissioners of the Housing Authority of the City of Bridgeton was held on Thursday January 28, 2016 in the Conference Room at 429 Oakview Heights on West Vine Street in Bridgeton New Jersey.

The meeting was called to order by Chairperson Santiago at 5:00 PM and upon roll call, those present were: Chairperson Santiago, Vice-Chairperson Thomas, Commissioner Leek, Commissioner Lugardo-Hemple and Commissioner MacFarland. Also present was attorney Robert Pryor, Executive Director Joanne Sbrana and Assistant Director James Howell.

A motion was made by Commissioner Lugardo-Hemple to approve the minutes from the December 15, 2015 meeting and the motion was seconded by Commissioner MacFarland. The minutes were approved unanimously via an oral vote.

**Report of Secretary/Treasurer**

Director Sbrana presented financial reports to the Board for the month of December. Amp 1 (Maplewood) generated \$86,130 in operating income and cost \$73,884 in expenses for the month. AMP 2 (Senior Sites) generated \$139,968 in operating income and cost \$119,470 for the month in expenses. AMP 3 (HOPE 6) pulled in \$33,903 through subsidy which was transferred to HOPE 6 with the Authority receiving 10% for administration. Central Office generated \$33,388 for the month and cost \$27,548 in expenses. Section 8 generated \$13,728 and cost \$10,178 in expenses. A motion to accept the financial reports was made by Commissioner Thomas and seconded by Commissioner MacFarland. The motion was unanimously approved.

Director Sbrana presented the Board with the latest audit report for the Housing Authority. There were no findings and the Authority was found to be properly using its funding. The Authority is once again classified as a High Performer.

### **Committee Reports**

There were no Committee Reports.

### **Public Portion**

There were no members of the public present.

### **Unfinished Business**

Mr. Pryor reported that Gateway Community Action Agency accepted the Authority's offer for them to use the former Mill Street property to continue their community garden project.

Director Sbrana reported that there were no damages from the recent heavy snowfalls and that maintenance handled the snow accumulation very well.

### **New Business**

Commissioner Thomas proposed that the Housing Authority investigate the installation of solar panels as a way to help reduce its electrical usage costs.

With no further business to discuss the meeting was closed at 5:36 PM.