

**MINUTES OF A SCHEDULED MEETING FOR
THE BOARD OF COMMISSIONERS
OF THE HOUSING AUTHORITY OF THE CITY OF BRIDGETON
HELD ON SEPTEMBER 28, 2017**

A meeting of the Board of Commissioners of the Housing Authority of the City of Bridgeton was held on Thursday September 28, 2017 at 5:00 PM in the Conference Room at 429 Oakview Heights on West Vine Street in Bridgeton New Jersey.

The meeting was called to order by Chairperson Santiago at 5:00 PM and upon roll call, those present were: Commissioner Leek, Commissioner MacFarland , Commissioner DeQuinzio and Commissioner Cowles. Also present were Attorney Robert Pryor, Executive Director Joanne Sbrana and Assistant Director James Howell.

A motion was made by Commissioner MacFarland to approve the minutes from the July 27, 2017 meeting. The motion was seconded by Commissioner Leek. The minutes from the July 27, 2017 meeting were approved unanimously via an oral vote.

Report of Secretary/Treasurer

Director Sbrana presented a financial report to the Board. AMP II (Senior Sites) generated \$134,549 in income while costing \$115,185 in expenses. Of the 250 units, 247 were leased. AMP III (HOPE VI) pulled in \$35,651 in subsidy which was transferred to HOPE VI. Currently, 96 vouchers were under lease. Central Office generated \$33,095 and cost \$20,199 in expenses. Section 8 generated \$10,782 and cost \$9,470 in operation costs. Commissioner Thomas moved that the report be accepted and the motion was seconded by Commissioner Leek. The motion was unanimously approved upon voting. The report for AMP I will be emailed to Board members at a later date.

The Board was presented with Resolution 1718 which authorized the Authority to adopt budget FYE 9/30/17 pursuant to the laws of the State of New Jersey. The

Board had previously reviewed and approved the budget. Commissioner Leek made a motion that the Authority adopt budget ending FYE 9/30/17. The motion was seconded by Commissioner DeQuinzio. Upon voting, the motion passed unanimously and Resolution 1718 was adopted.

The Board was presented with Resolution 1719 which authorizes the Authority to write off the accounts of former tenants. The Board was presented with a list of accounts to be written off. The Authority will attempt to recoup some of these losses through the courts. Commissioner Cowles made a motion to accept Resolution 1719 which was seconded by Commissioner MacFarland. Upon voting, the motion passed unanimously and Resolution 1719 was adopted.

Committee Reports

Commissioner Leek reported that the hot water at Oakview had been coming out dark lately. Maintenance will be advised to check into this matter.

There were no other Committee reports.

Public Portion

No members of the public were present.

Old Business

There was no old business.

New Business

There was no new business to discuss.

With no further business to discuss Commissioner Cowles moved to adjourn the meeting. Commissioner DeQuinzio seconded the motion. The meeting adjourned at 5:22 PM.