

**MINUTES OF A SCHEDULED MEETING FOR
THE BOARD OF COMMISSIONERS
OF THE HOUSING AUTHORITY OF THE CITY OF BRIDGETON
HELD ON NOVEMBER 16, 2017**

A meeting of the Board of Commissioners of the Housing Authority of the City of Bridgeton was held on Thursday November 16, 2017 at 5:00 PM in the Conference Room at 429 Oakview Heights on West Vine Street in Bridgeton New Jersey.

The meeting was called to order by Chairperson Santiago at 5:00 PM and upon roll call, those present were: Commissioner Leek, Commissioner MacFarland , Commissioner DeQuinzio, Commissioner Lugardo-Hemple, Commissioner Cowles and Commissioner Thomas . Also present were Attorney Robert Pryor and Executive Director Joanne Sbrana.

A motion was made by Commissioner DeQuinzio to approve the minutes from the October 26, 2017 meeting. The motion was seconded by Commissioner Lugardo-Hemple. The minutes from the October 26, 2017 meeting were approved unanimously upon voting.

Report of Secretary/Treasurer

The Authority's yearend report is currently being completed and financial reports will be available at the next meeting.

Committee Reports

There were no other Committee reports.

Public Portion

No members of the public were present.

Old Business

There was no old business to discuss.

New Business

The Authority has put out a Request for Proposals to upgrade the High Rise elevators. Bids for the project will be opened on December 7.

The Housing Authority will complete a non-fair and open bid for attorney services in December. By utilizing this method, the Authority will not need to go out to bid to contract for an attorney. The services of Robert Pryor will be retained for the coming year. The Authority would like to synchronize the term of all of its service contracts so that all may be bid and contracted the same time of each year.

Commissioner Lugardo-Hemple made a motion that the meeting be taken into executive session. The motion was seconded by Commissioner Thomas and the meeting went into executive session at 5:05 PM.

Commissioner Thomas made a motion to leave executive session which was seconded by Commissioner MacFarland. The meeting exited executive session at 5:27 PM.

With no further business to discuss Commissioner Thomas moved to adjourn the meeting. Commissioner MacFarland seconded the motion. The meeting adjourned at 5:28 PM.