

**MINUTES OF A SCHEDULED MEETING FOR
THE BOARD OF COMMISSIONERS
OF THE HOUSING AUTHORITY OF THE CITY OF BRIDGETON
HELD ON DECEMBER 21, 2017**

A meeting of the Board of Commissioners of the Housing Authority of the City of Bridgeton was held on Thursday December 21, 2017 at 5:00 PM in the Conference Room at 429 Oakview Heights on West Vine Street in Bridgeton New Jersey.

The meeting was called to order by Chairperson Santiago at 5:19 PM and upon roll call, those present were: Commissioner DeQuinzio, Commissioner Lugardo-Hemple, and Commissioner Thomas. Also present were Attorney Robert Pryor, Executive Director Joanne Sbrana and Assistant Executive Director James Howell.

A motion was made by Commissioner Lugardo-Hemple to approve the minutes from the November 16, 2017 meeting. The motion was seconded by Commissioner DeQuinzio. The minutes from the November 16, 2017 meeting were approved unanimously upon voting.

Report of Secretary/Treasurer

The Board was presented with Resolution 1723 which would appoint a Fund Commissioner to the NJ Joint Insurance Fund (JIF). This individual would serve as the representative for the Housing Authority for the JIF. Assistant Executive Director James Howell would serve in this capacity with Executive Director Joanne Sbrana serving as the alternate. Commissioner Thomas made a motion that Resolution 1723 be accepted as read. Commissioner DeQuinzio seconded the motion. Upon voting, the resolution was unanimously passed.

The Board was presented with Resolution 1724 which authorized the Authority to extend its contract with its current painter, J.C.'s Custom Painting. The current contract ends on December 31, 2017. The resolution would allow the current agreement to be extended until December 31, 2019. All conditions of the current contract will apply with the extension. Commissioner Thomas made a motion that Resolution 1724 be accepted as read. Commissioner Lugardo-Hemple seconded the motion. Upon voting, the resolution passed unanimously.

Director Sbrana presented financial reports to the Board. AMP I (Maplewood) generated \$72,114 in income while costing \$66,220 in expenses. A total of 97 units of 100 were leased during the period. AMP II (Senior Sites) generated \$130,766 and cost \$128,438 in expenses. Of the 250 units, 244 were leased. AMP III (HOPE VI) pulled in \$35,600 in subsidy which was transferred to HOPE VI. Section 8 generated \$10,971 and costs \$10,533 in operation costs. Currently, 173 units are leased for the program. Central Office generated \$32,760 in income while costing \$26,831. Commissioner Thomas moved that the report be accepted and Commissioner DeQuinzio seconded the motion. The motion was unanimously approved upon voting.

Committee Reports

There were no Committee reports.

Public Portion

No members of the public were present.

Old Business

There was no old business to discuss.

New Business

Commissioner Lugardo-Hemple made a motion that the meeting be taken into executive session. The motion was seconded by Commissioner Thomas and the meeting went into executive session at 5:30 PM.

Commissioner Thomas made a motion to leave executive session which was seconded by Commissioner DeQuinzio. The meeting exited executive session at 5:34 PM.

With no further business to discuss Commissioner Thomas moved to adjourn the meeting. Commissioner Lugardo-Hemple seconded the motion. The meeting adjourned at 5:35 PM.